



Maryland Department of Human Services  
 Office of Licensing and Monitoring  
 311 W. Saratoga Street  
 Baltimore, Maryland 21201  
 Office: 410.767.7871 Fax: 410.333.8408

**CHILD PLACEMENT AGENCY REPORT**

**Provider Organization:** National Center for Children and Families, Inc.

**Licensing Agency:** DHS

**Contracting Agency(s):** DHS, CFSA

**Name of Chief Administrator:** Dr. Sheryl Chapman

**Email:** [sherylbc@aol.com](mailto:sherylbc@aol.com)

**License Type:** Treatment Foster Care

**Type of Inspection:** Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
National Center for Children and Families 6391 Green Tree Road Bethesda, MD 20817	Unlimited	30 TFC	33	#00063 4/12/2020	
National Center for Children and Families 6404 Ivy Lane, Suite 500 Greenbelt, MD 20770	Unlimited	0	300 (CFSA)	#004700 4/12/2020	07/18/2018

**Inspection Summary**

**Number of Records Reviewed:** Youth 23 Staff 0 Foster Parent 0 Adoptive Parent NA

**Number of Interviews:** Youth 0 Staff 0 Foster Parent 0

**CPA Office Inspection:** Approved

**Number of ILP Apartments Inspected:** NA

**Number of Foster Homes Inspected:** 0

**Current COMAR Violation:** Yes X No     

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
07.05.02.15 A(1)	Assessment of a Child- missing in 3/23 records.
07.05.02.15 D(8)(a)	3 Month Written Report- missing in 16/23 records.
07.02.21.10 D(3)	Foster Parent Progress Notes- missing in 3/23 records.
07.02.21.08 A(3)	Monitoring Visits- missing in 1/23 records.
07.05.02.17 A(3)	Immunization- missing in 1/23 records.
07.05.02.17 A(1)	Physical Exam- missing in 1/23 records.
07.05.02.17 A(2)	Dental/Vision- missing in 11/23 records.
07.05.02.18 D(8)	Education- missing in 3/23 records.

**Corrective Action Plan:** Yes X No     

**If yes, date of CAP:**  
8/9/2018

**Any Violations During Mid or Re-Licensure Periods:** Yes      No X N/A     

**If Yes See Report (s) Date(s):**

**Complaint Outcome:** NA

**Current Status of License:** Continued

**Licensing**

**Coordinator:** Sherlema Ferguson      **Date:** 8/9/18      **Email:** [sherlema.ferguson@maryland.gov](mailto:sherlema.ferguson@maryland.gov)

**Program Manager:** Richard Berger      **Date:** 8/9/18      **Email:** [richard.berger@maryland.gov](mailto:richard.berger@maryland.gov)